

Candidate Application for Emperor or Empress of San Francisco



The Imperial Council of San Francisco, Inc.

584 Castro Street, PMB 469
San Francisco, CA 94114-2512

Applicant Name [PLEASE PRINT]

San Francisco, CA

Address

City

State

Zip Code

Home Telephone

Work Telephone

Date of Birth

Present Employer

Address

Contact Person

Telephone Number

Name to be used as Emperor/Empress Candidate (should you be accepted and elected please circle one)

Business Sponsor: _____

Personal Sponsor: _____

Campaign Manager: _____

*Application fee of \$150.00, and an additional refundable deposit of \$200.00, payable to The Imperial Council of San Francisco, Inc. is due with a photocopy of your California Drivers License or California Identification Card when this application is submitted. Payment should be in the form of either a **money order** or **cashier's check** (Note: NSF checks will disqualify an applicant). If an applicant is not accepted or upon verification after acceptance that misinformation could disqualify a previously accepted applicant, only 50% of the application fee will be returned. Applications must be submitted to the Chairman of the Imperial Council, Emperor 28 AN John Carrillo on **Monday, 23 January 2012, at Castro Community Room, 501 Castro Street - above the Bank of America, between the hours of 6:30 PM and 7:00 PM.** Applications may be submitted prior to 23 January 2012 and to do so contact the Imperial Council Chairman, John Carrillo at (415) 608-1385.*

By submission of this application, I acknowledge that I have read the Rules & Regulations for Candidacy for the Office of Emperor/Empress of San Francisco, the Rules for the Campaign and Election Day, and finally the Job Description for the Emperor/Empress of San Francisco. I agree to abide by all the Rules and Regulations, and Job Description should I be elected, as set forth by the Imperial Council of San Francisco, Inc. as may be amended from time to time.

Date

Legal Signature

APPLICANT STATEMENT

In accordance with the established Rules & Regulations published by The Imperial Council of San Francisco, Inc., and to be considered as a candidate for the Office of Emperor/Empress of San Francisco, I hereby agree to an oral interview by Members of the Imperial Council of San Francisco, Inc. or selected interviewers as may be determined by the Board of Directors.

The Oral Interview will be held on: **Saturday, 28 January 2012**
Chase Bank Community Room
2112 15th Street – commencing at 5:00 PM

I fully understand that personal questions may be asked that could concern my lifestyle, background, my job or financial stability. Also, such questions as may relate to and affect my performance as a prospective Emperor/Empress of San Francisco for which I have submitted an application to the Imperial Council of San Francisco, Inc.

I fully realize that the purpose of these questions and the interview is to determine my qualifications and my ability to perform in the Office of Emperor/Empress. I agree to any and all questions relative to the above-mentioned background, lifestyle, financial stability and other such questions and do not hold the Members of the Imperial Council of San Francisco, Inc. or designated interviewers liable in any way for the questions asked. Further, should I not be accepted as a candidate, I do not hold the Imperial Council of San Francisco, Inc. liable in any manner because the vote of Imperial Council or its designated interviewers is a majority vote for a decision as to my candidacy. All Rules & Regulations were furnished to me prior to my submission of my application to the Imperial Council of San Francisco, Inc. on or before 24 January 2011.

Signed the _____ Day of January Two Thousand Twelve, CE

Applicant

Imperial Council Chairman

*This statement must accompany the Application for Emperor or Empress of San Francisco and **must signed in the presence of the Imperial Council Chairman** who will serve as witness.*

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RULES & REGULATIONS FOR CANDIDATES FOR THE OFFICES OF EMPEROR OF SAN FRANCISCO & EMPRESS OF SAN FRANCISCO

Applicant Qualifications:

1. Must be gainfully employed or be financially independent with financial stability.
2. Must be a legal resident of the United States of America, at least twenty-one (21) years of age and a legal resident of the City & County of San Francisco for two (2) years prior to the Application deadline date set by the Imperial Council of San Francisco, Inc. for either office. Proof of residency is required.
3. There will be no restriction as to whom may submit an application for either office, except a prior elected or regent Emperor or Empress of San Francisco or any individual who has been accepted as a candidate and campaigned for a combined total of three times for either office.
 - a. If an accepted candidate withdraws from the campaign for any reason before or after official balloting, this will count towards the combined total of three times.
 - b. If an accepted candidate withdraws from the campaign or election thereof must be in writing to the Chairman of the Imperial Council of San Francisco, Inc. Verbal notifications will not be accepted.
4. Must have one of each: (a) a business sponsor; (b) a personal sponsor; and (c) a campaign manager named on the application.
5. Agree to an oral interview that will be conducted by the Imperial Council of San Francisco, Inc. or designated interviewers as may be determined by the Board of Directors.
6. If after the acceptance of a candidate it is discovered, through verification and authentication (physical proof), that any information submitted on the application was falsified, misrepresented or inaccurate, said candidate will be disqualified and removed from the ballot.

Candidate Requirements & Campaign Rules:

7. Upon acceptance of each candidate by the Imperial Council, at the appointed date and time for the review of applicants, the candidate and campaign manager must sign this agreement to abide by the Rules & Regulations as set forth herein for campaigning.
8. Joint Campaigns - Candidates for Emperor and Empress must not campaign jointly as a couple for the titles of Emperor and Empress.
9. Empress candidates must appear at the appointed date and time set by the Imperial Council for the Gala Presentation of Candidates, All Candidate Events and Coronation in female attire and clean-shaven. The cost to cover entry into each event that has a door charge is included as part of the application fee. Entry into the Coronation will be a second floor reserved ticket.
10. Emperor candidates must appear at the appointed date and time set by the Imperial Council for the Gala Presentation of Candidates, All Candidate Events and Coronation in male attire. The cost to cover entry into each event that has a door charge is included as part of the application fee. Entry into the Coronation will be a second floor reserved ticket.

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11. The candidate will appoint a campaign manager or managers and a campaign treasurer who will work with the treasurer of the Imperial Council on all financial items.
12. The candidate or campaign manager must submit a calendar of events that they have planned during the campaign that includes only two fundraising events; (a) one for their favorite charity and (2) one for the Imperial Council of San Francisco for approval. The campaign treasurer will be present to collect the funds at the two fundraisers. The calendars are due with the application.
13. There are two refundable deposits required along with the application fee, they are (1) a cleaning deposit fee of \$100.00 should any of their coronation presentation cause debris results in additional charges from the facility; and (2) a removal deposit fee of \$100.00 should any props or coronation presentation material are not removed by the candidate that night and left at the facility. Refunds will be made two weeks after coronation.
14. Submit (1) a written biography in 500 words or less about yourself; (2) prepare a two to three minute verbal presentation about why you want to become the next Emperor or Empress of San Francisco and your qualifications for the office; and (3) an electronic photographic image (in either jpg., gif. or tiff format) of the potential candidate with the application. The photographs will be used for the official Imperial Candidate poster and the Coronation program.
15. All accepted candidates must give a staged presentation limited to five (5) minutes at the Imperial Gala and Coronation Ball at the appointed date and time decided by the Imperial Council.
16. If there is only one candidate for either or both offices of Emperor or Empress, the public will cast a "YES" or "NO" vote for the singular candidate for that office. The candidate must receive an affirmative vote of fifty (50) percent of all votes cast plus one affirmative vote to have successfully obtained the office being contested.
17. If the singular candidate for either or both offices does not obtain the required public vote, as mentioned above or if there are no candidate for either office the Board of Directors will appoint a Regent Emperor or Regent Empress or both.
18. In the event that there is a tie for either office of Emperor or Empress, the Imperial Council of San Francisco, Inc. Board of Directors, with the exception of the Chairman, will previously have cast a tiebreaker vote that will only be counted in the event of such a tie for the office, or offices, for which a tie exist. If there is still a tie vote, the Chairman will break the tie with a vote that has been previously cast and not used in the first tiebreaker vote.
19. Absentee voting will only be allowed for: (a) elected or permanent titleholders of the Imperial Family of San Francisco who reside within the Empire of San Francisco and who shows proof that they will be traveling out of town (proof will be that an airline, bus or train ticket or E-ticket); or (b) Imperial Family members who reside outside the Empire of San Francisco and request in writing from the Imperial Council an absentee ballot and said ballot is returned three days prior to the actual public voting as set by the Imperial Council of San Francisco, Inc.; or (c) any resident of the Counties of San Francisco, Marin and San Mateo that are physically unable to go to an election day polling place to cast their vote (physically unable is to mean, home bound or hospitalized for medical reasons that would prevent them from leaving their domicile) and request, by mail or telephonic means that representatives of the Imperial Council of San Francisco, Inc. to bring a ballot for them to vote for the offices of Emperor or Empress or both.
20. Candidate, campaign manager and their committees must conduct a positive and clean campaign. There must be no negative campaigning against another candidate or destruction of their posters, flyers or

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campaign literature by other candidates, their managers or committees. The candidate and campaign manager will be held responsible for their committee members. Failure to abide by these rules could result in the disqualification of the candidate after a review by the Imperial Council of San Francisco Inc. Board of Directors.

21. Any accepted candidate for either office of Emperor or Empress must place into abeyance any current court or Imperial or Royal title or all public community titles or any director or officer position held in any organization for the length of the campaign through the end of Coronation. Should the candidate win the office for which he / she was a candidate for, then Rule #13 under *Job Description and Rules* will go into effect. If the candidate is unsuccessful, then they can regain the title or director or officer position that was set into abeyance during the campaign.

Election Day Rules:

22. The Imperial Council will decide the election date, time and places and all accepted candidates will be given this information on the date of the applicant's review. There will be no campaigning within 50 (fifty) feet, or as decided by the Election Day Co-Chairs, in all directions, of the polling places.
23. Each candidate **or** its representative must be present at the opening of each polling place to witness that the ballot boxes are empty and locked. Each candidate **or** its representative **must be present at least 10 minutes prior to the closing** of each of the polling places to witness the sealing of each ballot box. If the candidate cannot be present for the opening and closing of each poll, then the candidate must provide the name of their representative to the Imperial Chairman prior to Voting Day.
24. If any of the above rules are violated, a Review Board convened by the Chairman of the Imperial Council will be called to address the infraction or infractions and take any action it deems necessary to enforce compliance of said rules. The decision could result in disqualification of a candidate or candidates for either office for which they were a candidate.

Job Description and Rules:

1. The publicly elected positions of the office of Emperor and Empress of San Francisco are representatives of the Imperial Court of San Francisco and the Imperial Council of San Francisco, Inc. a California non-profit public benefit corporation. Once elected to either of these positions / offices, the Emperor and Empress represent all aspects of the Lesbian / Gay / Bisexual / Transgender (LGBT), and other sexual minority communities. In addition to being representatives of the Imperial Court of San Francisco, a major part of the job is to raise money for charity through events that they and their court produce.
2. As elected representatives, the Emperor and Empress, when representing their title or court, must appear in the appropriate attire of their office and exhibit proper conduct and decorum. The Imperial Court system is based upon the European nobility, with its heads of state and courtiers.
3. The offices of Emperor and Empress are voluntary therefore are not paid for their appearances, attendance or services. As representatives of a non-profit organization, no individual is compensated for the work that they perform for the organization. *Note:* Members of the Imperial Council and the Imperial Family are not compensated for any services that they may perform on behalf of or for the corporation.
4. The titles of Emperor and Empress cannot be used in the promotion of an event that the titleholders are being monetarily compensated. This does not prohibit the individual from participation, it just means that the title of Emperor or Empress cannot be used in any promotional material be it printed, electronic media or by verbal means (announcements at other events over the public address system or at the venue

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where the event is to take place). It also includes the introduction of said individual or individuals during the event.

- i. The titles of Emperor and Empress are not to be used for direct or indirect personal financial gain
- ii. The titles of Emperor and Empress cannot be used to promote non-charitable events
- iii. The titles of Emperor and Empress cannot be used to promote any political party or candidate for political office.

Note: As a non-profit public benefit charitable organization, the IRC and California Non-Profit Corporation rules prohibit the endorsement of a political party or candidate for political office. A non-profit may endorse a non-partisan issue on a ballot, in the case of the Imperial Court, such issues that relate to discrimination of sexual minorities.

- a. This rule also applies to all reigning titleholders of the Imperial Court of San Francisco.

[As a private citizen, any individual may endorse any political party or candidate for political office or partisan initiative. However, the titles that are owned by the Imperial Council of San Francisco, Inc. cannot be used as part of that endorsement.]

5. The Emperor and Empress are required to attend all Imperial Court related in-town state events, and stay for the entire length of the event, as follows:
 - (a) The Widow Norton's cemetery visit the morning after their crowning
 - (b) Victory Brunch after the cemetery trip
 - (c) Investiture of themselves and their court
 - (d) Mr. and Miss Golden Gate Gaymes contest kickoff, ancillary events and finale
 - (e) Mr. and Miss Gay San Francisco pageant
 - (f) Imperial Gala and candidate introductions for their successors
 - (g) Out-Of-Town show in their honor
 - (h) Coronation Ball, culmination of the year of reign

Note: The Emperor and Empress may at their option, and in a gesture of goodwill, attend the coronation event for the Grand Duke and Grand Duchess of San Francisco. This is not a required event.

The Emperor and Empress should coordinate their calendars that give appropriate representation of their court and title at significant in-town events to promote goodwill and support by the Imperial Court, interest of the sponsoring organization and the court's main purpose of charitable fundraising. When scheduling future commitments, the monarchs are encouraged to consult with the Imperial Council to ascertain that those commitments do not conflict with the required state events.

6. The Emperor and Empress are to show due respect to all San Francisco monarchs during the year of their reign.
7. Any crown or medallion or symbol that denotes the office of Emperor or Empress cannot be worn by anyone else, regardless of the relationship, during the reign. Also, any emblems of office or of state, crowns, laurel leaves, rings or sashes cannot be worn by any un-elected individual during or after the reign of the Emperor or Empress.
8. The Emperor and Empress cannot handle any type of financial instrument, i.e. money or checks, during the year of their reign. This is to protect these individuals from any allegations of financial mismanagement. The Imperial Council of San Francisco's treasurer or appointed member of the Board of

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Directors or the treasurer of the Court, are the only authorized individuals who can handle money on behalf of the reigning monarchs.

9. The Emperor and Empress cannot enter into a contractual or binding verbal agreement or execute instruments of any kind that would indebt themselves as titleholders or the Imperial Council of San Francisco, Inc. or the Imperial Court of San Francisco. All contracts are to be reviewed by the Chairman of the Imperial Council, approved by the Board of Directors of said organization and then executed by the Chairman of that organization.

- A. Personal contracts that do not have recourse against the Imperial Council of San Francisco, Inc. or any entities under them are excluded from this rule.

10. The Emperor and Empress can and are encouraged to raise money for only 501(c)(3) non-profit charitable public benefit organizations during the year of their reign. They may, at their option designate principal charities that they would like to raise money for throughout their reign, but they are not limited to just those charities. It is not required to announce who those charities are at the Victory Brunch, but may do so once they have had time to agree whom those charities will be.

A Monarch's Charity Fund is created under the auspices of the Imperial Council of San Francisco, Inc. for the sole purpose to domicile the charitable funds raised during the year of the Emperor and Empress's reign that is then distributed at the coronation ball to those charities the funds are designated for.

- A. All recipient charities must have a representative at the charitable event or events that are being held to raise money for them.
 - B. All recipient charities must have a representative at the coronation ball to accept the disbursement check. If they are not present the allocated funds may be distributed to another charity.
 - C. There are occasions that a charity is in immediate need of funds whereby they cannot wait until coronation to receive their portion of funds raised on their behalf by the court. In these situations, under instructions from the monarchs, the treasurer of the Imperial Council will write a disbursement check to that specific charity for their portion of the fundraiser once all funds have been accounted for and cleared the bank.
 - D. On no occasion is the charity or charities allowed to take any money raised at an event sponsored by the Court or its titleholders. All money and checks must be deposited into the Imperial Council's bank for clearing and then a disbursement check is written once all funds have cleared.

Reasonable expenses incurred for the production of charity fundraisers or events that are held in-town for and by the court are reimbursable at cost and must be supported with receipts and submitted via an expense voucher to the Treasurer of the Imperial Council. Expenses would be for the promotion of the event such as print media, raffle prizes, tickets, transportation costs if a rental vehicle is needed to transport stage, sets or sound equipment and decorations are reimbursable. Personal costuming or personal transportation is not reimbursable.

11. The Emperor and Empress can also raise money to fund activities of the court and for their travel.

A Monarch's Court fund is created specifically to domicile proceeds of fundraisers for the administration of the court.

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- A. This is where net proceeds are deposited for use by the court to cover expenses such as parade float; in-town & out-of-town coronation plaques; and mailing expenses et cetera.
 - a. Proceeds would be from such events as garage sales; Dore Alley, and Folsom Street Fairs.
 - 1. Proceeds from the above events can be split between the Monarch's Court Fund, Charity Fund or Travel Fund.
- B. A treasurer from the court needs to keep track of these accounts and file monthly statements with the Imperial Council. It is recommended that the court treasurer meet with the Imperial Council treasurer to go over the books on a regular basis.

A Monarch's Travel fund is created specifically to domicile net proceeds of fundraisers for the administration of the monarch' travel expenses.

- A. The Emperor and Empress are not required as such to travel out-of-town. However, in the interest of the promotion of their coronation and the goodwill of the Imperial Court of San Francisco, as the founding court of the International Court System, the monarchs should plan to attend selected in-state and out-of-state coronations that they can financially afford. There are a number of events that are provided to the monarchs, that if successful, can subsidize a portion of the travel expenses of the Emperor and Empress. The events are as follows:
 - i. The Investiture
 - ii. Mr. & Miss Golden Gate Gaymes
 - iii. Mr. & Miss Gay San Francisco Pageant
 - iv. Fundraisers specifically advertised for the Monarch's Travel Fund
- B. There is a limitation on how much can be reimbursed as is determined by if the event is within the state of California or out-of-state.
- C. Reimbursable expenses are air, bus, train or taxi fares (airport transfers to / from airport, train or bus terminals), hotel room, coronation tickets and sundries. If a coronation is within driving distance (Fresno to the south; Redding to the north or Sacramento to the east), mileage is reimbursable up to the maximum limits for in-state coronation expenses as stated below.
 - i. In-state coronation expenses are limited to a maximum of \$250 per monarch per event.
 - ii. Out-of-state coronation expenses are limited to a maximum of \$350 per monarch per event.
- D. Reimbursement must be supported by receipts and submitted via an expense voucher to the Treasurer of the Imperial Council.

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The Imperial Council of San Francisco Inc. assesses a percentage from the “gross receipts” before expenses to fund the operations of the Imperial Council, since it has no direct funding. Following are the assessment and the events:

Investiture – 20%

Mr. & Miss Golden Gate Gaymes – 20%

Mr. & Miss Gay San Francisco – 20%

Any charity fundraiser that grosses over \$500 – 10%

12. The Emperor and Empress elected will have one joint court to be known as “The Imperial [name] Court of San Francisco” with their chosen court name.
13. Upon election to the office of Emperor or Empress, the successful candidate must resign, or take a leave of absence for the year of their reign, from any and all positions held on any board or within any organization that he/she holds as an officer or director position that could affect the direction of said organization based upon their elected position with the Imperial Court of San Francisco. Honorary positions that have no voting powers or fiduciary responsibility are acceptable.

CANDIDATE DECLARATION

I _____ ^{Applicant} have read and understand the
Rules & Regulations for Candidates for the Offices of Emperor and Empress of San Francisco, and the job description for each office as set forth by the Imperial Council of San Francisco, Inc. and I agree to abide by said rules as may be amended from time to time.

Signed this _____ Day of January Two Thousand Twelve, CE

Applicant

CAMPAIGN MANAGER DECLARATION

I _____ ^{Campaign Manager} have read and understand the
Rules & Regulations for Candidates for the Offices of Emperor and Empress of San Francisco as set forth by the Imperial Council of San Francisco, Inc. I agree to abide by said rules.

Signed this _____ Day of January Two Thousand Twelve, CE

Campaign Manager

CAMPAIGN TREASURER DECLARATION

I _____ ^{Campaign Treasurer} have read and understand the
Rules & Regulations for Candidates for the Offices of Emperor and Empress of San Francisco as set forth by the Imperial Council of San Francisco, Inc. I agree to abide by said rules and to work with the Treasurer of the Imperial Council of San Francisco, Inc.

Signed this _____ Day of January Two Thousand Twelve, CE

Campaign Treasurer

Imperial Council Chairman

SCHEDULE OF EVENTS
for the
CANDIDATES FOR THE OFFICES OF
EMPEROR AND EMPRESS OF SAN FRANCISCO

Application Deadline: Monday, January 23, 2012
6:30 PM - 7:00 PM
Castro Community Room - 501 Castro Street

Applicant Review: Saturday, January 28, 2012
5:00 PM
Chase Bank Meeting Room - 2112 15th Street
Corner of Market, Sanchez and 15th Street

The Imperial Gala
Candidates Presentation: Sunday, January 29, 2012
4:00 PM - 7:00 PM

Election Day: Saturday, February 18, 2012
11:00 AM to 7:00 PM
Polk - Project Open Hand, 730 Polk St., 11 AM - 6 PM
Castro - Muni Metro Station, 12 Noon - 7 PM

Coronation: Saturday, February 25, 2012
Doors - 5:00 PM; Ball - 6:00 PM
Design Center Galleria
101 Henry Adams Street

Cemetery Pilgrimage Sunday, February 26, 2012
9:00 AM to 11:00 AM
Woodlawn Memorial Park
1000 El Camino Real - Colma, CA

Victory Brunch: Sunday, February 26, 2012
11:30 AM
Hotel Kabuki - 1625 Post Street

Please Note: The above schedule is subject to change, in which case you will be notified at the Candidate Review on January 28, 2012 of any changes.